

October 22, 2002

To: Jane Spencer, OD Ethics Coordinator

From: Jennifer Martin, Administrative Officer, EO, OD

Subject: Clearance for Acceptance of Sponsored Travel

Dr. _____ has been requested to:

☐ Give a speech or presentation

☐ Be a panel member

☐ Attend a conference

The sponsor is the _____ . A copy of the letter of invitation is attached. The sponsor is offering to provide:

☐ Transportation

☐ Lodging

☐ Both

☐ Other _____

☐ Approved

☐ Disapproved

Jane Spencer

Date _____